

School
of the
Arts

Condensed

Comprehensive
Educational
Plan

2014/2015

2014/2015 SCEP PLAN – In a Nut Shell

Tenet 2.4

SOP 2.4: The school leader has a fully functional system in place aligned to the district's Annual Professional Performance Review to conduct targeted and frequent observations and track progress of teacher practices based on student data and feedback.

Goal - Increase the number of teachers receiving at least effective in Domain 3 of the Danielson rubric

Activity (ies) to Achieve Goals:

1. At least twice-monthly professional development opportunities offered to staff based on APPR observations, topics to include, but not limited to, higher order questioning, differentiation, use of data, and Common Core. Professional Development sessions will be held onsite at SOTA, from 3-5 pm.
2. Administrators will block off at least two hours per week for observations and feedback. Administrators will communicate expectations and a calendar of timing. Administrators will maintain documentation of the APPR observation process for each teacher.
3. At weekly Leadership meetings, a standard agenda will be created and time will be allocated to discuss agenda items including, but not limited to, APPR observations, online referral system, SharePoint database findings, counseling meeting outcomes and students in need.
4. Ensure all administrators facilitate a formalized APPR observation process with fidelity and provide timely documentation.
5. Ensure that school leaders use data from APPR observations, SharePoint database, Counseling meetings and Online Referral System to drive leadership decisions that are in the best interest of all stakeholders.

Tenet 2.5

SOP 2.5: Leaders effectively use evidence-based systems and structures to examine and improve critical individual and school-wide practices as defined in the SCEP (student achievement, curriculum and teacher practices; leadership development; community/family engagement; and student social and emotional developmental health).

Goal 1 - Improve quality, accessibility, and usability of the school's data system by offering three professional development sessions with 75% overall staff in attendance for at least one of the three sessions.

Goal 2 - Decrease the number of overall repetitive disruptive referrals.

Activity (ies) to Achieve Goals:

1. Three PD sessions of SPA data training onsite at SOTA led by Michele Alberti scheduled for 8/25 from 3-5pm, 9/8 and 9/10 from 3:15-5:15pm.
2. Implement a new online referral system to improve communication between administration, teachers and support staff and to support communication with parents. Administration will discuss and monitor system at weekly Leadership meetings. Report to stakeholders: staff at business meetings, PTSA and SBPT.

Tenet 3.2

SOP 3.2: The school leader ensures and supports the quality implementation of a systematic plan of rigorous and coherent curricula appropriately aligned to the Common Core Learning Standards (CCLS) that is monitored and adapted to meet the needs of students.

Goal I – To increase collaboration opportunities among teachers from zero to once a month with the intention of aligning curriculum with Common Core Learning Standards and NYS Standards.

Activity (ies) to Achieve Goals:

1. Implement monthly Common Planning Instructional meetings focused on curriculum that reflect CCLS and NYS Standards. Meetings held onsite at SOTA, 3-5pm.
2. Administrator APPR calendar will be created and posted by building administration to increase the frequency of informal classroom and walk-throughs observations.

Tenet 3.3

SOP 3.3: Teachers develop and ensure that unit and lesson plans used include data-driven instruction (DDI) protocols that are appropriately aligned to the CCLS and NYS content standards and address student achievement needs.

Goal 1 – Increase collaboration opportunities among teachers from zero to once a month to develop unit plans and lesson plans across grade levels using Data Driven Instruction protocols.

Activity (ies) to Achieve Goals:

1. Implementation of monthly Common Planning Instructional meetings which will focus on implementing curriculum that will be based on EngageRochester, EngageNY, Common Core Learning Standards and NYS Standards. Meetings will be held onsite at SOTA, 3-5pm.

Tenet 3.4

SOP 3.4: The school leader and teachers have developed a comprehensive plan for teachers to partner within and across grades and subjects creating interdisciplinary curricula targeting the arts, technology and other enrichment opportunities.

Goal 1 - Pursue opportunities for teachers and leaders to collaborate on interdisciplinary curricula linking arts and academics.

Activity (ies) to Achieve Goals:

1. One of the twice-monthly scheduled professional development opportunities offered will focus on creating interdisciplinary curriculum. PDs will be held onsite at SOTA from 3-5pm for each session.

Tenet 3.5

SOP 3.5 - Teachers implement a comprehensive system for using formative and summative assessments for strategic short and long-range curriculum planning that involves student reflection, tracking of, and ownership of learning.

Goal 1 - Provide three PD training sessions for 100% of SOTA staff regarding data (how to find it, what it means, what to do with it) with a target of 98% participation in each meeting.

Goal 2 - 85% of the teachers will use multiple pieces of data (including but not limited to demographics, attendance, process, pedagogical, achievement) to design student learning goals while completing teacher SLOs

Activity (ies) to Achieve Goals:

1. Three PD sessions of SPA data training onsite at SOTA led by Michele Alberti scheduled for 8/25 from 3-5pm, 9/8 and 9/10 from 3:15-5:15pm.
2. Creation of SLO's with supervisor. Offer variety of formats for teachers to meet to address the use of data to drive instruction (PD Learning Methods, Cluster Meetings, and Department Meetings).

Tenet 4.2

SOP 4.2: School and teacher leaders ensure that instructional practices and strategies are organized around annual, unit, and daily lesson plans that address all student goals and needs.

Goal 1 - Increase the number of teachers receiving at least effective in Domain 3 of the Danielson rubric

Activity (ies) to Achieve Goals:

1. Three PD sessions of SPA Data Training onsite at SOTA led by Michele Alberti on 8/25 from 3-5pm, 9/8 and 9/10 from 315-515pm. In addition, PDs for the topics of SPED and Differentiation will be scheduled.
2. Administrators will block off at least two hours per week for observations and feedback. Administrators will communicate expectations and a calendar of timing. Administrators will maintain documentation of the APPR observation process for each teacher.
3. At least twice-monthly professional development opportunities offered to staff based on APPR observations, topics to include, but not limited to, higher order questioning, differentiation, use of data, and Common Core. Professional Development sessions will be held onsite at SOTA, from 3-5 pm.

Tenet 4.3

SOP 4.3: Teachers provide coherent, and appropriately aligned Common Core Learning Standards (CCLS)-based instruction that leads to multiple points of access for all students.

Goal 1 - Increase frequency of higher order questioning and differentiation (Fundamental Five) practices in daily instruction as evidenced by classroom walkthroughs, formal and informal observations, and review of student work.

Goal 2 - Achieve 85% or higher attendance at Common Instructional Planning meetings to encourage collaboration with colleagues to share learnings and findings from professional development opportunities focused on CCLS alignment.

Activity (ies) to Achieve Goals:

1. Provide one professional development session on higher-order questioning and one on the review of the Fundamental Five to 100% of staff so that when working with students, teachers can provide clear, comprehensive, and accurate explanations and use higher-order questioning techniques (i.e. with multiple correct answers or multiple approaches to answering and with students sharing in the direction of the discussion).
2. Provide one professional development on the implementation of CCLS and one on differentiated instruction to 100% of staff so that teachers can thoughtfully and strategically group students by interest, learning style, progress or other relevant criteria.
3. Hold monthly business meetings, monthly Common Instruction Planning meetings, monthly Cluster Meetings, and marking period staff events. Meetings to take place at SOTA from 3-5 pm.
4. Administrators will block off at least two hours per week for observations and feedback. Administrators will communicate expectations and a calendar of timing. Administrators will maintain documentation of the APPR observation process for each teacher.

Tenet 4.5

SOP 4.5: Teachers inform planning and foster student participation in their own learning process by using a variety of summative and formative data sources (e.g., screening, interim measures, and progress monitoring).

Goal 1 - Provide individual and timely feedback to students and families based on a variety of formative and summative assessments through the use of Power Teacher leading to updates in ParentConnect.

Goal 2 - Teachers will consistently assess understanding of daily lessons as evidenced by walkthroughs and lesson plans.

Activity (ies) to Achieve Goals:

1. On Superintendent's Day, the Principal will communicate to staff the need to incorporate timely and individual feedback to students. Administrators will monitor during walkthroughs and formal/informal observations.
2. Teachers will incorporate an assessment in daily lesson plans, such as a Do Now or Ticket Out the Door, to ascertain the level of understanding by all students and adjust teaching to needs of students.

Tenet 5.3

SOP 5.3: The school articulates and systematically promotes a vision for social and emotional developmental health that is aligned to a curriculum or program that provides learning experiences and a safe and healthy school environment for families, teachers, and students.

Goal 1 - Achieve 90% staff attendance at Glanton training. 100% of teachers will post Glanton posters to encourage development of explicit norms, formal rules, and recommended language for all adults in the school regarding student safety, security, and social/emotional developmental health through Glanton.

Goal 2 – Reduce the number of suspensions as compared to 2013-2014.

Goal 3 - Schedule counseling meetings every Friday to discuss student’s social/emotional health. CFY counselor will hold weekly meetings 5th period with specified 7th graders.

Goal 4 - Implementation of online SharePoint communication database.

Goal 5 - Implementation of online discipline/referral system with 100% of staff using the referral system.

Activity (ies) to Achieve Goals:

1. Hold Glanton training focusing on changing the culture of the building to be proactive regarding the social/emotional needs of students that will impact their educational success.
2. Teachers will post posters and materials regarding school climate/culture.
3. Continuation and expansion of implementation of positive reinforcements to encourage and acknowledge student achievement: Student of the Month, Awards Ceremony, SOTA Superstars, Honor Roll Recognition, extracurricular clubs and activities, Bullying Prevention, SADD, GSA, Student-to-Student Mentoring program.
4. Hold weekly counseling meetings and create and utilize online SharePoint data collection of students' social/emotional development and support.
5. Creation and implementation of Online Referral System.
6. Hold weekly Center for Youth meetings with 7th graders during 5th period.

Tenet 5.5

SOP 5.5: The school leader and student support staff work together with teachers to establish structures to support the use of data to respond to student social and emotional developmental health needs.

Goal 1 - 85-90%, or higher, of staff will access SharePoint database for the utilization of the data generated from Counseling Committee to address students' academic, social/emotional and developmental health needs.

Goal 2 - Reduce suspensions by 20%

Activity (ies) to Achieve Goals:

1. Creation of school-wide SharePoint access to data generated by Counseling Committee.
2. Monthly school-wide business meetings led by Principal at SOTA; Monthly Common Instructional Planning meetings for departments or clusters; monthly professional development offerings based on teacher needs to include, but not limited to, higher-order questioning, differentiation, SPA data, Common Core, SPED, interdisciplinary lesson planning, etc.

Tenet 6.4

SOP 6.4: The school community partners with families and community agencies to promote and provide training across all areas (academic and social and emotional developmental health) to support student success.

Goal 1 - Survey aimed at improving communication and parent involvement in school. Survey will be offered to 100% of parents in attendance at whole-school functions.

Activity (ies) to Achieve Goals:

1. Implement survey to be given at multiple events to measure parent participation.
2. Invite community partners including, but not limited to, PTSA, Student Ambassadors, Friends of SOTA, Center for Youth, Hillside, etc. Events to include, but not limited to, Parent Teacher Conferences, Curriculum Night, New Student Orientation. Other information for parents will include: Use of SOTA Website, Student Handbook, Data Training at Curriculum Night, a What to Expect at Open House/Parent Teacher Conferences pamphlet, training on Parent Connect emails, provide Course Criteria Sheets, etc. These activities are all aimed at helping parents see the connection between supporting social, emotional, and physical health and positive learning outcomes.
3. Members of the building leadership and social emotional support team members will analyze survey data to inform decision making.

Tenet 6.5

SOP 6.5: The school shares data in a way that promotes dialogue among parents, students, and school community members centered on student learning and success and encourages and empowers families to understand and use data to advocate for appropriate support services for their children.

Goal 1 – Increase parent awareness and understanding of available data regarding their student's progress; impact assessed through parent survey.

Activity (ies) to Achieve Goals:

1. At New Student Orientation and Curriculum Night, on 9/17, inform parents about ParentCONNECT, formative vs. summative assessment, and different types of data, “What to Expect” document.
2. Offer incentives for students who sign up for StudentCONNECT and for parents who attend the ParentCONNECT training session at New Student Orientation Night and Curriculum Night on 9/17.